

REQUEST FOR COMPETITIVE SEALED PROPOSALS

LAREDO COLLEGE

EXECUTIVE CONFERENCE ROOM CATERING –

REPOSTED

ADDITION RCSP 26-0617



**MANDATORY PRE-BID MEETING
OCTOBER 12, 2026 AT 08:30 A.M.**

**RESPONSES DUE
OCTOBER 22, 2026 AT 3:00
P.M.**

**QUESTIONS MUST BE SUBMITTED IN WRITING
TO: MIGUEL RANGEL
miguel.rangel@laredo.edu**

**FINAL QUESTIONS ACCEPTED UNTIL
OCTOBER 14, 2026 AT 10:00 A.M.**

LAREDO COLLEGE PURCHASING DEPARTMENT

NOTICE FOR COMPETITIVE SEALED PROPOSALS

Laredo College will receive Competitive Sealed Proposals in duplicate for the EXECUTIVE CONFERENCE ROOM ADDITION - REPOSTED, located in Laredo, Texas. The RCSPs shall be appropriately marked "EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED" and delivered to the Purchasing Office, Building P49, West End Washington St, Laredo, Texas 78040. This project *includes remodeling, addition of conference room with a catering area. Work includes lighting, paint, HVAC, ceiling, flooring upgrades, and data and audio visual upgrades, as well as exterior repairs to railings and addition to the Yearly Library Building.*

A **Mandatory Pre-Bid Conference** will be held on **October 12, 2026 at 8:30 a.m.** located at Laredo College Fort McIntosh Campus Yearly Library Executive Conference Room, West End Washington St., Laredo, TX 78040. Bids are due on **Thursday, October 22, 2026, at 3:00 p.m.** Bids will be publicly read aloud in the Elpha Lee West Building Room 102 West End Washington, Laredo, Texas 78040, at **3:15 p.m. on Thursday, October 22, 2026.** Bids received after the specified time and date will be returned unopened.

The successful proposer must furnish a performance bond and a payment bond on the forms provided, each in the amount of 100% of the contract price from a Surety Company holding a permit in the State of Texas and approved by the Federal Government.

Specifications and RFP documents may be reviewed and downloaded online at <https://www.laredo.edu/about/administration/administration-and-finance/purchasing-office/bids/open-bids/index.html>. Questions concerning this bid should be directed to the Purchasing Department via email: miguel.rangel@laredo.edu.

No RFP may in any way qualify, modify, substitute or change any part of the specifications or contract documents.

Pursuant to Government Code Chapter 2269, subchapter D Laredo College may enter into a contract with the offeror meeting all the qualifications and specifications that submits the RFP that offers the best value to Laredo College considering the selection criteria and weighted value set forth in the request for proposals and the ranking evaluation of the proposals received. Laredo College reserves the right to reject any and all RFPs, award parts of bids and to waive informalities in submission of RFPs.

TABLE OF CONTENTS
CONTRACT DOCUMENTS # RCSP 26-0617

GENERAL CONTRACT DOCUMENTS

Proposal Requirements, Contract Forms and Conditions of the Contract

Document 00040	Notice for Competitive Sealed Bids
Document 00050	General
Section 00100	Instructions to Proposers and Special Provisions to the Contract
Document 00300	Offer Proposal Form
Document 00510	Construction Contract
Document 00520	Performance Bond, Payment Bond & Insurance
Document CIQ	Conflict of Interest Questionnaire
Document 1295	Certificate of Interested Parties
Section 00600	General Conditions of the Agreement
Section 00700	Special Conditions of the Agreement

TECHNICAL SPECIFICATIONS, SIGNED AND SEALED

NOTICE FOR COMPETITIVE SEALED PROPOSALS

Pursuant to Government Code Chapter 2269, subchapter D, competitive sealed proposals will be received in duplicate on the following project as described below.

PROJECT: LAREDO COLLEGE – EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
West End Washington St.
Laredo, Texas

OWNER: Laredo College

OPENING TIME: October 22, 2026 at 3:15 p.m.

BID OPENING LOCATION: Fort McIntosh Campus
West End Washington St
Elpha Lee West Building Room 102
Laredo, Texas 78040

- 1 RFP Document for the above project may be obtained by qualified Construction Contractors from the Laredo College website at www.laredo.edu.
- 2 All proposals, whether mailed or delivered, must be in the hands of the Owner no later than 3:00 p.m. on October 22, 2026. All proposals shall be sealed and clearly marked “**EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED**” on the outside of the envelope. Faxed and emailed RFPs will not be considered.
- 3 Offers shall not be withdrawn within sixty (60) days after RFP opening without the consent of the Owner. No proposal may in any way qualify, modify, substitute or change any part of the bid specifications. The Laredo College, through its duly authorized officials, reserves the right to reject any, part of, or all proposals and to waive any informalities pertaining to any bid without the imposition of any form of liability. The Owner also reserves the right to award this proposal to the most qualified proposer or to the proposer that offers the best value to Laredo College, taking into consideration the evaluation criteria contained herein. The companies whose proposals are not accepted will be notified after a binding agreement between the successful Candidate and the Owner is executed or upon the Owner's rejection of all proposals. A decision concerning the award of the Contract will be made as soon as practicable.
- 4 It is understood and agreed that the work for this project is to be substantially completed within * calendar days and completed in full within * calendar days after notification to proceed. The proposer will begin construction within fifteen days after the Notice to Proceed. * ***Must be filled in by Contractor.***
- 5 As a condition for award of contract, a Performance Bond and a Payment Bond, each in an amount not less than 100% of the contract sum, conditioned upon the faithful performance of the Contract, will be required of the Contractor. Bonding companies must be acceptable to the Owner. The amount of each bond shall be adjusted by the amount of any change order.
- 6 Not less than the prevailing rates of wages shall be paid on the project in conformity with the laws of the State of Texas.
- 7 A MANDATORY PRE-BID CONFERENCE - a pre-bid conference which will be held on Monday, October 12, 2026 at 8:30 am at the Fort McIntosh, Yearly Library Executive Conference Room.
- 8 All questions pertaining to this project will be answered in addendum form and posted on the Laredo College website daily. Contractors will be responsible for all addenda issued, whether received or not. **FINAL QUESTIONS** must be submitted by October 14, 2026 at 10:00 a.m. Technical questions should be submitted via email to Mr. Jose Luis “Wicho” Tijerina, Director of Physical Plant, at wicho.tijerina@laredo.edu.

END OF DOCUMENT

DOCUMENT 0050

GENERAL

Introduction. Pursuant to Government Code Chapter 2269, subchapter D the Laredo College hereby solicits Competitive Sealed Proposals. This project includes *remodeling of offices and common spaces in a historical building. Work includes lighting, paint, HVAC, ceiling, flooring upgrades, and data and audio visual upgrades, as well as exterior repairs to railings and porch areas.*

- 1.1 The Laredo College will provide a Construction Manager to represent the Laredo College in a fiduciary capacity and assist the Laredo College in evaluating the award of the construction contract and provide oversight on behalf of the Laredo College during construction.

The Laredo College is interested in working with a firm that has experience in building renovation construction. The Laredo College will also place a strong emphasis on the evaluation criteria used to determine **"The Best Value"** for the Laredo College concerning this project.

If you are interested in being considered as a contractor for this project, please submit two (1) hard copy and (1) digital copy by including a USB in your seal packet with your proposal to:

Physical: Miguel A. Rangel
Director of Purchasing
West End Washington St.
Building P-49
Laredo, Texas 78040

USPS: Miguel A. Rangel
Director of Purchasing
West End Washington St.
Building P-49
Laredo, Texas 78040

- 1.2 Questions and Inquiries. Any person with questions regarding this Proposal should email a written request for clarification to:

Miguel A. Rangel
Director of Purchasing
Laredo College
Office: 956-721-5111
miguel.rangel@laredo.edu

TECHNICAL QUESTIONS:

Submit via email to:

Jose Luis "Wicho" Tijerina
Director of Physical Plant
wicho.tijerina@laredo.edu
CC: miguel.rangel@laredo.edu

V

Answers and all Addenda will be posted on the Laredo College Website at www.laredo.edu. Candidates should not rely on any oral communication concerning this RFP and oral responses will have no binding effect. Candidates may not visit any proposed project site without the Owner's permission and coordination.

- 1.3 Conditions of Conduct. At all times, any agent, officer, or employee of Proposer shall be present upon property owned by the Laredo College; the terms and conditions of the Drug and Alcohol Policy currently adopted by the Laredo College shall be deemed applicable to such persons. Violations of terms and conditions while present on the premises owned by the Laredo College shall be grounds for termination of any contract between the Laredo College and Proposer. A copy of this policy is available for public inspection in the office of the Laredo College Vice President of Finance and Administration.
- 1.4 Ethical Standard. No Laredo College official or employee shall have an interest in any contract resulting from this RFP. Individuals with a possible conflict will enact a public disclosure record by completing a "Statement of Financial Interest" form.
- 1.5 Reimbursements. There is no expressed or implied obligation for the Laredo College to reimburse responding firms for any expenses incurred in preparing proposals in response to this request and the Laredo College will not reimburse responding firms for these expenses, nor will the Laredo College pay any subsequent costs associated with the provision of any additional information or presentation, or to procure a contract for these services.
- 1.6 Disclosure. The names of the respondents will be read at the time of opening. All RFPs will be kept confidential during the negotiation process. Once the contract has been awarded, all proposals will be open for public inspection, except for trade secrets and confidential information, which the firm identifies as proprietary.

- 1.7 After written proposals are received and initially evaluated, the Owner may require one or more of the Candidates to provide an oral presentation as a supplement to their RFP. Any Candidate required to interview should be prepared to discuss and substantiate any area of their RFP. The Owner is under no obligation to grant interviews to any Candidate receiving a copy of this RFP and/or submitting a written bid in response to this Bid.

- 1.8 Selection Process. The proposals will be evaluated on behalf of the Owner by an Evaluation Committee which will consist of the Director of Plant Operations and Maintenance, Construction Manager, LC Board of Trustees Building Committee Member(s) (TBD).

As authorized by Government Code Chapter 2269, subchapter D the Evaluation Committee will evaluate and rank the proposals and will identify the offeror that submits the bid that offers the best value for the Owner based on the selection criteria and weighted value set forth below.

The selection criteria and their weighted value are:

1. Price proposal	45
2. Experience and reputation on similar projects	10
3. Quality of proposed goods, material, and services	10
4. Safety record	05
5. Qualifications and experience of proposed personnel	08
6. Financial capability relative to project size and scope	09
7. Organization and approach to the project	06
8. Proposed timeframe for completing the project	07
Total:	100 points

The Owner shall first attempt to negotiate a contract with the selected offeror. The Owner and its architect or engineer may discuss with the selected offeror options for a scope or time modification and any price change associated with the modifications and any such modifications may be included in the final contract.

If discussions with the selected offeror are unsuccessful for any reason, Laredo College will terminate negotiations formally and in writing with such firm and proceed to the next offeror in the order of the selection ranking until an agreement is reached or all RFP's are rejected.

Upon reaching an agreement the contract will be placed in writing and executed by both parties and a purchase order will be issued by Owner for the contract amount.

- 1.9 Response format. The items listed below shall be submitted with each proposal and should be submitted in the order shown. Each section should be clearly labeled, with pages numbered and separated by tabs. Failure by a Proposer to include all listed items may result in their bid being rejected.

❖ **Tab 1 – Cover Letter**

Provide a cover letter indicating your firm's understanding of the requirements of this specific job proposal. The letter must be brief and formal from the proposer and provide information regarding the firm's interest in and ability to perform the requirements of the RFP. A person who is authorized by the organization to enter into an agreement with Laredo College will sign the letter.

Please include all contact information.

❖ **Tab 2 – Acceptance of Conditions**

Indicate any exceptions to the terms and conditions of this RFP, including the Scope of Services. Include a copy of all amendments issued pertaining to this RFP.

❖ **Tab 3 – Company Background (2 – Pages Maximum)**

1. Years in business under the present name.
2. Name and address of each office location.
3. Ownership structure (Corporation / Partnership).
4. Names and titles of officers in the company.
5. Company trade organizations/associations / affiliations

Document 0050 – Page 2 of 3

❖ **Tab 4 – Experience of Key Personnel on Similar Jobs (3 – PagesMaximum)**

1. List key personnel that will be assigned or oversee this job.
2. Provide resumes for key personnel.
3. List all subcontractors that will be used for this construction project.

❖ **Tab 5 – References (1 – Page Maximum)**

Provide references from the last five similar construction projects for which your company provides construction services as a General Contractor.

❖ **Tab 6 – List of Ongoing and Completed Projects (1 – Page Maximum)**

Provide a list of all public and private construction projects in which your company is currently involved or has been involved, in whole or in part, as a General Contractor.

Please list the project description, cost, and status.

SECTION 00100

INSTRUCTIONS TO BIDDERS AND SPECIAL PROVISIONS TO THE CONTRACT

SECTION 1
DEFINITIONS

- 1.1 "Architect" means Cavazos and Associates Architects, PLLC.
- 1.2 "College" means the Laredo College.
- 1.3 "Contractor" means the Proposer who is awarded the Contract.
- 1.4 "Project" means the improvements as requested by Laredo College including the provision of all labor, materials, services, equipment, and appliances necessary to complete the Work in accordance with project drawings and specifications.
- 1.5 "Building Code" means the City of Laredo adopted a building code with all applicable amendments and ordinances.

SECTION 2
INSTRUCTIONS TO BIDDERS

- 2.1 Examination of RFP Documents and Work Site. Before submitting a bid the proposer shall examine carefully all contract documents including the form of the contract to be executed. In addition, the proposer shall examine the site of the work and fully inform themselves as to all conditions and matters, which can in any way affect the costs thereof. The submission of a Bid shall be conclusive evidence that proposer has complied with this requirement.
- 2.2 Preparation of RFP. The proposer shall submit its bid on the prescribed form accompanying the RFP documents. The bid form shall be executed with ink in the complete and correct name of the individual, firm, corporation or combination thereof making the offer and shall be signed by a person or persons authorized to contractually obligate the proposer. All offers must be submitted to the Laredo College Purchasing Office by the prescribed deadline in a sealed envelope prominently marked with the proposer's name, the project title and the notation SEALED PROPOSAL – DO NOT OPEN "EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED" RCSP prominently displayed thereon.
- 2.3 Withdrawal of RFPs Prior to Opening. A proposal may be withdrawn by the offeror for any reason without penalty at any time prior to the deadline for bid submission. A proposer desiring to withdraw an offer must do so by written notice delivered to the Laredo College Purchasing Supervisor prior to the submission deadline.
- 2.4 Firm Offer Following Opening. Once the deadline for bid submission has passed, an offer remains open and may not be withdrawn but may be accepted by the Laredo College for a period of sixty (60) days following the date of opening, regardless of whether or not a notice of award has been previously issued to another proposer.

SECTION 3
CONTRACT AWARD AND POST AWARD REQUIREMENTS

- 3.1 Award of Contract. The Laredo College reserves the right to reject any and all proposals, award parts of proposals and to waive informalities in submission of proposals. The Laredo College also reserves the right to award the bid to the proposer meeting all the qualifications and specifications or to the proposer who provides goods or services at the best value for the Laredo College, taking certain evaluation factors into consideration as set forth in this request for proposal.

The proposal documents may provide for deduct alternates in addition to a base offer. Where proposals for deduct alternates are solicited, such deduct alternates may be awarded or rejected. Where deducted alternates are accepted, the lowest best offer shall be determined upon the basis of the total of the base bid and any deducted alternates actually to be awarded.

- 3.2 Execution and Delivery of Contract, Required Bonds and Certificates of Insurance. Not later than ten (10) days following notice of award, the successful proposer shall submit (1) two executed original copies of the required contract form, (2) the performance and payment bonds, if required, and (3) certificates of insurance evidencing all required coverages. Failure to deliver any such documents within the time required may result in forfeiture of the bid/bid bond. The award of the contract is not final until all documents required by this paragraph have been submitted and accepted by Laredo College.

- 3.3 Post Bid Award Submissions. If directed by the notice of award, the proposer who is selected as the Contractor shall attend a post-award meeting with the Laredo College Representative. Either at the post-award meeting, or not later than ten (10) calendar days following notice of award if no post-award meeting is scheduled, the Contractor shall submit the following items to the Laredo College Representative:

1. Schedules of the work, including the starting date and anticipated date of substantial completion, as well as the starting and ending date of each major component stage of the work.
2. The names and addresses of all proposed subcontractors, together with a description of the scope of the work to be performed by each subcontractor and the anticipated starting and ending dates of the subcontractor's work.
3. The name of the Contractor's Project Manager, together with the local office address and phone number where such person may be reached.
4. Review Pre-Construction Meeting Guidelines and Requirements.

- 3.4 Notice to Proceed. The Contractor shall not begin the work until authorized to do so by a written notice to proceed issued by the Laredo College Representative. When authorized to proceed, the Contractor shall commence the work within fifteen (15) calendar days of receiving the notice to proceed.

SECTION 4
BONDS AND INSURANCE

4.1 Performance and Payment Bonds.

- 4.1.2 The Contractor shall provide separate performance and payment bonds, each in an amount equal to the contract price and executed by both the Contractor and a surety company authorized to execute surety bonds and to do surety business in the State of Texas. The bonds must be in a form acceptable to Laredo College and satisfy the requirements of the Texas Government Code, Chapter 2253.
- 4.1.3 The contractor shall provide a copy of the payment bond to each subcontractor and to each person or entity alleging a claim against the project or appearing to be a potential beneficiary of the payment bond.
- 4.1.4 If the Contract price does not exceed \$50,000, then no performance or payment bond shall be required, provided however, Laredo College shall retain the entire contract price until final completion and acceptance of the work.
- 4.1.5 Contractor shall be exclusively responsible for the payment of Contractors, employees, subcontractors, suppliers and materials and shall promptly obtain the release of any lien or claim filed against the property of Laredo College by such persons as a result of the project.

4.2 Workers' Compensation Insurance Coverage:

- 4.2.1 Definitions: *Certificate of coverage* ("certificate") – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the Texas Workers' Compensation Commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory worker's compensation insurance coverage for the person's or entity's employees providing services on the project, for the duration of the project.

Duration of the project – includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the Laredo College.

Persons providing services on the project ("subcontractor" in Texas Labor Code, § 406.096)– includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity that furnishes persons to provide services on the project.

"Services" include without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- 4.2.2 The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, § 401.011 (44) for all employees of the contractor providing services on the project, for the duration of the project.

- 4.2.3 The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- 4.2.4 If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage within the Laredo College showing that coverage has been extended.
- 4.2.5 The Contractor shall obtain from each person providing services on a project, and provide it to the Laredo College.
- 4.2.5.1 A certificate of coverage, prior to that person beginning work on the project, so the Laredo College will have on file certificates of coverage showing coverage for all persons providing services on the project; and
- 4.2.5.2 No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the project.
- 4.2.6 The Contractor shall retain all required certificates of coverage for the duration of the project and one year thereafter.
- 4.2.7 The Contractor shall notify the Laredo College in writing by certified mail or personal delivery, within ten (10) days after the Contractor knew or should have known, of any change that materially affect the provisions of coverage of any person providing services on the project.
- 4.2.8 The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- 4.2.9 The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:
1. provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, § 401.011 (44) for all of its employees providing service to the project for the duration of the project;
 2. provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 3. provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 4. obtain from each other person with whom it contracts, and provide to the contractor:
 1. a certificate of coverage, prior to the other person beginning work on the project; and
 2. a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period on the current

certificate of coverage ends during the duration of the project;

5. retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
 6. notify the Laredo College in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 7. contractually require each person with whom it contracts, to perform as required by paragraphs 4.2.9.1 through 4.2.9.7, with the certificates of coverage to be provided to the person for whom they are providing services.
- 4.2.10 By signing the Contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the Laredo College that all employees of the Contractor who will provide services on the project will be covered by workers' compensation for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the Texas Workers' Compensation Commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties or other civil actions.
- 4.2.11 The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the Laredo College to declare the contract void if the Contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.
- 4.2.2 General Provisions Applicable to Other Required Insurance. At all times during the term of the contract the Contractor shall keep in effect (1) a Commercial General Liability Policy and (2) an Automobile Liability Policy.
- 4.3.1 Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- 4.3.2 "Claims Made" policies will not be accepted.
- 4.3.3 The Laredo College, its officials, employees and volunteers are to be added as "Additional Insureds" to the General Liability Policy. The coverage shall contain no special limitations applicable to such additional insureds.
- 4.3.4 Each insurance policy shall be endorsed to Laredo College that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested has been given to the Laredo College.
- 4.3.5 Contractor waives all rights, including that of subrogation, against Owner, Architect, their officers, employees, agents or assigns with respect to personal injury or property damage arising out of the Project or the Work to the extent that such loss or damage is insured, or required to be insured by the Contractor under the Contract Documents.
- 4.2.3 Commercial General Liability Insurance.
- 4.4.1 A minimum combined single limit of \$1,000,000 per occurrence for bodily injury and property damage must be provided.

- 4.4.2 General liability coverage shall cover all risks described in AIA Document A201-1997 Subparagraph 11.1.1, except those related to the use of an automobile, which shall be addressed under paragraph 4.5 of these Instructions to Proposers.
- 4.2.4 Automobile Liability Insurance. A minimum combined single limit of \$1,000,000.00 per occurrence for bodily injury and property damage must be provided.
- 4.2.5 Indemnity. The Contractor shall indemnify and hold harmless Laredo College, its officers, agents and employees, from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person, or for damage to any property, or for breach of contract, arising out of or in connection with the work done by the Contractor under the agreement, regardless of whether such injuries, death, damages or breach are caused in whole or in part by the negligence of Laredo College.

SECTION 5

COMPENSATION AND METHOD OF PAYMENT

- 5.1 Lump Sum Contract Price. For the performance of the work Contractor shall be compensated the lump sum amount indicated by the Contract. Such lump sum amount includes complete compensation for all labor, equipment, materials or service which may be reasonably inferred from the Contract Documents as necessary to the completion of the intended work, regardless of whether or not specifically called for by the Contract Documents.
- 5.2 Extra Work. Extra work shall be authorized only through a written Change Order or Construction Change Directive approved by Laredo College. If directed to perform work which Contractor believes to be extra work, Contractor shall, within ten (10) days of such directive notify Laredo College of its intention to seek additional compensation. The Contractor shall be compensated for approved extra work by payment of the direct costs of labor and materials incurred together with an additional percentage of such direct costs as compensation for overhead and profit. The percentage allowance for overhead and profit is established by the Contractor's bid.
- 5.3 Progress Payments. If the Contract Price exceeds \$25,000, progress payments will be made monthly in accordance with the Contract Documents. If the Contract Price does not exceed \$25,000, such sum shall be withheld by Laredo College in its entirety until final completion of the work.
- 5.4 Retainage. If the Contract Price is equal to or exceeds \$400,000, an amount equal to five percent (5%) of each approved payment shall be retained by **Laredo College** until final payment is made. If the Contract Price is less than \$400,000, but greater than \$25,000, an amount equal to ten percent (10%) of each approved progress payment shall be retained by Laredo College until final payment is made.
- 5.5 Final Payment. Final payment, including all previously retained funds from previously approved progress payments shall be made within thirty (30) days of the date of final completion.

SECTION 6

PREVAILING WAGE RATE

- 6.1 Wage Rates. The project is a public project within the meaning of Texas Government Code, Chapter 2258. Wage rates paid on this project shall not be less than specified in the schedule of general prevailing wages attached hereto. In addition, Contractor shall be responsible for compliance with all applicable requirements of Chapter 2258.

"General Decision Number: TX20260273 05/18/2026

State: Texas

Construction Types: Building

Counties: Texas Counties of
Webb

Modification Number	Publication Date
0	01/02/2026
1	05/18/2026

	Rates	Fringes
BOIL0074-003 01/01/2025		
BOILERMAKER.....	\$ 33.17	24.92

	Rates	Fringes
ENGI0178-005 06/01/2020		
POWER EQUIPMENT OPERATOR ((3) HYDRAULIC CRANES 59 TONS AND UNDER).....	\$ 32.35	13.10
POWER EQUIPMENT OPERATOR ((1) TOWER CRANE).....	\$ 32.85	13.10

	Rates	Fringes
IRON0084-011 06/01/2024		
IRONWORKER: ORNAMENTAL.....	\$ 28.26	8.13

	Rates	Fringes
PLUM0412-004 01/02/2024		
PLUMBER.....	\$ 40.74	15.35

	Rates	Fringes
SUTX2014-051 07/21/2014		
TRUCK DRIVER: WATER TRUCK.....	\$ 12.00	4.11
TRUCK DRIVER: SEMI-TRAILER TRUCK.....	\$ 12.50	0.00
TRUCK DRIVER: FLATBED TRUCK.....	\$ 19.65	8.57
TRUCK DRIVER: DUMP TRUCK.....	\$ 12.39	1.18
TILE SETTER.....	\$ 12.15	0.00
TILE FINISHER.....	\$ 11.22	0.00
SHEET METAL WORKER, EXCLUDES HVAC DUCT INSTALLATION.\$	21.13	6.53
SHEET METAL WORKER (HVAC DUCT INSTALLATION ONLY)....\$	18.40	2.12
ROOFER.....	\$ 11.42	0.00
PIPEFITTER.....	\$ 15.22	3.16
PAINTER: BRUSH, ROLLER, AND SPRAY.....	\$ 11.27	0.00
OPERATOR: ROLLER.....	\$ 12.70	0.00
OPERATOR: PAVER (ASPHALT, AGGREGATE, AND		

CONCRETE).....	\$ 16.03	0.00
OPERATOR: MECHANIC.....	\$ 17.00	0.00
OPERATOR: LOADER.....	\$ 12.87	0.70
OPERATOR: GRADER/BLADE.....	\$ 13.07	0.00
OPERATOR: FORKLIFT.....	\$ 14.83	0.00
OPERATOR: DRILL.....	\$ 16.22	0.34
OPERATOR: BULLDOZER.....	\$ 18.29	1.31
OPERATOR: BOBCAT/SKID STEER/SKID LOADER.....	\$ 13.93	0.00
OPERATOR: BACKHOE/EXCAVATOR/TRACKHOE.....	\$ 14.04	1.01
LABORER: ROOF TEAROFF.....	\$ 10.06	0.00
LABORER: PIPELAYER.....	\$ 11.00	3.47
LABORER: MASON TENDER - CEMENT/CONCRETE.....	\$ 10.89	0.96
LABORER: MASON TENDER - BRICK.....	\$ 10.00	0.00
LABORER: COMMON OR GENERAL.....	\$ 9.20	0.00
IRONWORKER, STRUCTURAL.....	\$ 15.04	4.34
IRONWORKER, REINFORCING.....	\$ 12.01	0.00
INSULATOR - MECHANICAL (DUCT, PIPE & MECHANICAL SYSTEM INSULATION).....	\$ 14.04	4.79
ELECTRICIAN.....	\$ 18.44	4.53
CEMENT MASON/CONCRETE FINISHER.....	\$ 12.46	0.00
CARPENTER.....	\$ 14.15	2.42
BRICKLAYER.....	\$ 16.17	0.00

WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.

=====

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Note: Executive Order 13658 generally applies to contracts subject to the Davis-Bacon Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. Executive Order 13658 does not apply to contracts subject only to the Davis-Bacon Related Acts regardless of when they were awarded. If a contract is subject to Executive Order 13658, the contractor must pay all covered workers at least \$13.65 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract from May 11, 2026, through December 31, 2026. The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under Executive Order 13658 is available at

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than SU , UAVG , SA , or SC denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The SU identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted

average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

SU wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The SA identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the SA identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested

party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

=====
END OF GENERAL DECISION"

SECTION 7
WEATHER DAYS

- 7.1 Weather Days. Include in the Base Bid, anticipated weather days from the chart below. All weather day claims, including these from the chart, must be applied for (and claimed) within 24 hours of the occurrence, otherwise they will not be acknowledged.

For these weather days and any additional, no weather day extensions will be allowed:

- A) For Saturdays, Sundays and legal holidays
- B) If at least 7 hours of work time are available out of the working day
- C) For drying of materials when it is reasonably possible for the contractor to enclose and use drying devices

The Contract time is established in Calendar days and extensions for working days will be converted (i.e. 1.4x working day(s)) to Calendar Days.

Number of Anticipated Weather Days to be Included in Bid Completion Time
(These are regular working days)

September	3	March	2
October	2	April	2
November	2	May	3
December	3	June	2
January	3	July	2
February	2	August	2

Note: If in any month, the number of rain days designated by this chart are not used, then the remaining rain days for that month will transfer to the next month to ensure that all of the rain days to be included in the Contract are accounted for. For example, if in December only 2 days are claimed, then the remaining 1 day is transferred to January and January will now have a total of 4 days. If the 4 days are not used in January, say only 3, then the remaining 1 day will be transferred to February and February will now have 3 days, and so on and so on. Additional rain days cannot be claimed until the number exceeds the amount indicated for that month. For example, if in December a total of 6 days were claimed, then the 3 additional days would transfer to January and be deducted from January's 3 days, leaving 0 days for January. If in January, 2 days were claimed, then the additional 2 days would transfer to and be deducted from February and February would become 0, and so on and so on, until the total number of rain days included in the Contract are accounted for. If the total number of rain days included in this Contract are accounted for (i.e. used) and exceeded, then, additional 'APPROVED' rain days will be added by Change Order; thereby changing the scheduled Contract Substantial Completion date.

SECTION 8
LIQUIDATED DAMAGES

Liquidated Damages. The Work to be performed under this Contract shall be substantially complete within the time listed on the Agreement or by such dates thereafter as may be established in any written extensions granted under Article 8. The parties hereto agree that time is of the essence of this contract and that the pecuniary damages which would be suffered by the Owner, if the Contractor does not complete all Work called for in the Contract Documents by the specified date, are in their very nature difficult of ascertainment. It is therefore expressly agreed as a part of the consideration inducing the Owner to execute this Contract that the Owner may charge the Contractor a sum equal to **\$1,000.00 per day** for each and every calendar day beyond the agreed date, which the Contractor shall require for Substantial Completion of the Work included in this Contract. It is expressly understood that the said sum per day is agreed upon as a fair estimate of the pecuniary damages, which will be sustained by the Owner in the event that the Work is not completed within the agreed time, or within the legally extended time, if any, otherwise provided for herein. Said sum shall be considered as liquidated damages only and in no sense shall be considered a penalty, said damage being caused by additional compensation to personnel, for loss of interest on money and other miscellaneous increased costs, all of which are difficult of exact ascertainment.

BID FORM – Competitive Sealed Proposal

PROJECT: EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED

OWNER: Laredo College
Dr. Minita Ramirez, President
West End Washington St
Laredo Texas 78040

ARCHITECT: Guillermo J. Cavazos Jr., AIA, LEED AP
Project Architect
Cavazos Architects
9114 McPherson Rd, Suite 2501, Laredo, TX 78045

PROPOSER:

Company Name

Company Address

City, State, Zip

Telephone

APPLICABLE CONTRACT DOCUMENTS

Documents and Specifications:

Drawings and Technical Specifications – dated 09/16/2026 and as prepared by Cavazos Architects, Project Architect.

Project Contract Documents # 25-14

BID FORM – Competitive Sealed Proposal

Having examined the Contract Documents, including the Instructions to Bidders, Form of Agreement, the General and Supplemental Conditions of the Contract, the Drawings, Technical Specifications including Addenda numbered__through__ inclusive, as prepared by the Architect named above, the undersigned proposes to perform the complete work required by the said Documents for:

TOTAL SUM OF ALL BASE PROPOSAL

(Gen. Conditions, overhead and profit are to be attributed within each item)

(Amount written in words – this governs)

\$ _____
(Amount in figures)

TOTAL SUM OF ALL BASE + ALTERNATE PROPOSAL ITEMS

(Gen. Conditions, overhead and profit are to be attributed within each item)

(Amount written in words – this governs)

\$ _____
(Amount in figures)

BID FORM – Competitive Sealed Proposal

Where applicable, if the Owner elects to subtract any or all of the Alternate items, the undersigned agrees to modify the Total Sum Bid as stipulated in the Total Contract Award above. Alternate amounts shall include all variations in profit, over-head, bonds, insurance, and other related items. Time of completion shall not be changed if alternates are subtracted. To be a valid bid, all alternates must be bid. A "no bid" on any alternate will be reason for rejection of the entire bid.

The undersigned bidder, pursuant to the right reserved by the Owner under Consideration of Bids as to rejection of bids, agrees to accept the award of said contract and hereby agrees to furnish performance and payment bonds in the amount of Contract Price and to enter into a Contract within ten (10) days after date of due notification from the Owner of award of the Contract; and further agrees to achieve Substantial Completion including the furnishing of all labor, tools, materials, plant and equipment and perform all services as set out in this Agreement, in accordance with the terms of the same, the work for this project is to be substantially complete within _____calendar days and complete in full within _____calendar days after notification to proceed.

The undersigned accepts that this Bid Form becomes a part of the Contract Documents upon the signing of the Owner/Contractor Agreement and failure of the Bidder to comply with any part of his bid may be taken as failure to comply with the Contract Documents and may be just cause of rejection of the Work.

The undersigned further certifies that the bid prices contained in the bid have been carefully checked and are correct and final and shall remain firm for a period of sixty (60) days from the bid due date.

The undersigned states that the cost of payment and performance bonds in an amount equal to 100% of the Contract Price and shall be included as part of the Total Sum Bid.

The undersigned states that charges for overhead and profit in connection with authorized changes in the Work, shall be as follows:

1) Changes that result in a net increased cost:

- a. Cost for labor and material provided by the General Contractor's own forces shall include a maximum General Contractor's mark-up of _____% overhead and profit.
- b. Cost of labor and material provided by Subcontractors shall include a maximum General Contractor's mark-up of _____% overhead and _____ % profit.

2) Changes that result in a net decreased cost:

- a. Credit for labor and material to have been provided by the General Contractor's own forces shall include credits for General Contractor's mark-up of _____% overhead and _____% profit.
- b. Credit for labor and materials to have been provided by Subcontractors shall include credits for General Contractor mark-up of _____% overhead and _____% profit.

BID FORM – Competitive Sealed Proposal

NAMING SUBCONTRACTORS

It is required that a Subcontractor shall be named for each of the categories of Work listed below. If Work will be performed by your "own forces", so state. After the award of contract no substitutions of Subcontractors may be made without written approval of the Owner.

ELECTRICAL:

(List only one (1) Subcontractor)

PLUMBING:

(List only one (1) Subcontractor)

(Other specify)

(List only one (1) Subcontractor)

(Other specify)

(List only one (1) Subcontractor)

(Other specify)

(List only one (1) Subcontractor)

(Other specify)

(List only one (1) Subcontractor)

I agree to provide all accompaniments to this bid as required by the Instructions to Proposers, General Conditions and Special Conditions of the agreement.

Signature: _____

Typed Name: _____

Title: _____

Name of Corporation, Partnership or Joint Venture

Legal Mailing Address

Date Signed

PROPOSAL FORM
EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
PROJECT NO. RCSP 26-0617

ITEM NO	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
1	_____ DOLLARS AND _____ CENTS.				
2	_____ DOLLARS AND _____ CENTS.				
3	_____ DOLLARS AND _____ CENTS.				
4	_____ DOLLARS AND _____ CENTS.				
5	_____ DOLLARS AND _____ CENTS.				
6	_____ DOLLARS AND _____ CENTS.				
7	_____ DOLLARS AND _____ CENTS.				
8	_____ DOLLARS AND _____ CENTS.				
9	_____ DOLLARS AND _____ CENTS.				
10	_____ DOLLARS AND _____ CENTS.				

PROPOSAL FORM
EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
PROJECT NO. RCSP 26-0617

ITEM NO	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
11	_____ DOLLARS AND _____ CENTS.				
12	_____ DOLLARS AND _____ CENTS.				
13	_____ DOLLARS AND _____ CENTS.				
14	_____ DOLLARS AND _____ CENTS.				
15	_____ DOLLARS AND _____ CENTS.				
16	_____ DOLLARS AND _____ CENTS.				
17	_____ DOLLARS AND _____ CENTS.				
18	_____ DOLLARS AND _____ CENTS.				
19	_____ DOLLARS AND _____ CENTS.				
20	_____ DOLLARS AND _____ CENTS.				

PROPOSAL FORM
EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
PROJECT NO. RCSP 26-0617

	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
21	_____ DOLLARS AND _____ CENTS.				
22	_____ DOLLARS AND _____ CENTS.				
23	_____ DOLLARS AND _____ CENTS.				
24	_____ DOLLARS AND _____ CENTS.				
25	_____ DOLLARS AND _____ CENTS.				
26	_____ DOLLARS AND _____ CENTS.				
27	_____ DOLLARS AND _____ CENTS.				
28	_____ DOLLARS AND _____ CENTS.				
29	_____ DOLLARS AND _____ CENTS.				
30	_____ DOLLARS AND _____ CENTS.				

PROPOSAL FORM
EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
PROJECT NO. RCSP 26-0617

ITEM NO	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
31	) _____ DOLLARS AND _____ CENTS.				
32	_____ DOLLARS AND _____ CENTS.				
33	_____ DOLLARS AND _____ CENTS.				
34	_____ DOLLARS AND _____ CENTS.				
35	_____ DOLLARS AND _____ CENTS.				
36	_____ DOLLARS AND _____ CENTS.				
37	_____ DOLLARS AND _____ CENTS.				
38	_____ DOLLARS AND _____ CENTS.				
39	_____ DOLLARS AND _____ CENTS.				
40	_____ DOLLARS AND _____ CENTS.				

PROPOSAL FORM
EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED
PROJECT NO. RCSP 26-0617

ITEM NO	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
41	_____ DOLLARS AND _____ CENTS.				
42	_____ DOLLARS AND _____ CENTS.				
43	_____ DOLLARS AND _____ CENTS.				
44	_____ DOLLARS AND _____ CENTS.				
45	_____ DOLLARS AND _____ CENTS.				
46	_____ DOLLARS AND _____ CENTS.				

BASE BID TOTAL

\$ _____

ALTERNATE BID ITEMS

ITEM NO	DESCRIPTION AND UNIT PRICE <u>WRITTEN IN WORDS</u>	UNIT	APPROX. QTY.	UNIT PRICE (IN FIGURE)	EXTENDED PRICE (IN FIGURE)
A1	_____ DOLLARS AND _____ CENTS.				
A2	_____ DOLLARS AND _____ CENTS.				
A3	_____ DOLLARS AND _____ CENTS.				
A4	_____ DOLLARS AND _____ CENTS.				
A5	_____ DOLLARS AND _____ CENTS.				

BASE BID + ALTERNATE BID TOTAL

\$ _____

DOCUMENT 00510

CONSTRUCTION CONTRACT

STATE OF TEXAS §
 §
COUNTY OF WEBB §

This Contract is made and entered into this _____ day of _____ 202__ by and between THE LAREDO COLLEGE, a public higher education institution, hereinafter referred to as "COLLEGE", and

_____, Hereinafter referred to as "CONTRACTOR", and is as follows:

*ARTICLE I
THE PROJECT*

1.01 The PROJECT is generally referred to **EXECUTIVE CONFERENCE ROOM ADDITION-REPOSTED** located in Laredo, Texas as indicated by this Contract, all in accordance with project drawings and specifications connected to the technical specifications prepared by the PROJECT ARCHITECT: Guillermo J. Cavazos Jr., Laredo, Texas 78045.

*ARTICLE II
ADMINISTRATION*

2.01 Contract Administrator: Cesar Vela, CPA
Laredo College
Vice President of Finance and Administration
Laredo, Texas 78040
956-721-5142

who is hereinafter called ADMINISTRATOR and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to CONTRACT ADMINISTRATOR in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

*ARTICLE III
COMPENSATION*

3.01 For the performance of the Work, the sum of:

(Items _____)
_____ (_____
_____), as described in the bid form:

3.02 Additional provisions regarding progress and final payment are contained in the Contract Documents.

*ARTICLE IV
CONTRACT TIME*

- 4.01 Time is of the essence to this Contract.
- 4.02 The Work shall be substantially completed within the time proposed which shall run from the date when the notice to proceed is given to Contractor.

*ARTICLE V
CONTRACT DOCUMENTS*

- 5.01 The Contract Documents consist of the documents hereinafter described, the terms and conditions of which are incorporated herein by reference. The terms of these documents are the terms of the Contract. The Contract Documents are hereinafter listed in order of precedence. In the event of any conflict between the terms and conditions of one document and that of another, the document first listed shall be deemed controlling over a subsequent document. In the event of any conflict between the terms and conditions of any document, and the provisions of an amendment to that document, then the terms of such amendment shall be deemed controlling. In order of precedence, the Contract Documents are:
- (a) This Contract; #26-0617
 - (b) The Contractor's executed Offer Bid Form;
 - (c) The Project Plans and Specifications together with all subsequent addenda through _____ thereto;
 - (d) The Instructions to Proposers and Special Provisions to the Laredo College.
 - (e) Any Amendments to General or Special Conditions.
 - (f) The General and Special Conditions of the Contract for Construction.

*ARTICLE VI
ENTIRE AGREEMENT*

- 6.01 This Contract contains the whole agreement between the parties and there are no representations, terms, conditions, or collateral agreements other than those expressly set forth herein.

Effective as of the date hereinabove first set forth.

CONTRACTOR:

BY: _____

NAME PRINTED: _____

TITLE: _____

COMPANY: _____

LAREDO COLLEGE:

BY: _____

Minita Ramirez, President

BY: _____

Cesar Vela, VP of Finance & Administration

(IF THIS CONTRACT IS WITH A CORPORATION, IT MUST BE EXECUTED BY AN OFFICER THEREOF AND THE SEAL OF THE CORPORATION IMPRESSED.)

END OF DOCUMENT

DOCUMENT 00520

PERFORMANCE BOND

Bond Identification No. _____

STATE OF TEXAS
COUNTY OF WEBB

LET IT BE KNOWN BY THIS INSTRUMENT:

That we, _____, as Principal, and
_____, a corporation duly
authorized to do business in this State, as Surety, are this date held and firmly bound unto the
Laredo College in the amount of _____

_____ Dollars (\$ _____) for
payment of which indemnity the said Principal and Surety, by this declaration, do firmly bind
themselves, their heirs, executors, administrators, successors and assigns, jointly and
individually.

This bond is made to secure the performance of Principal with respect to a contract dated _____
_____ made by and between Principal and the Laredo
College for _____

The conditions of this obligation are, therefore, such that it shall remain in full force and effect
until the Principal shall faithfully perform the Contract in accordance with the Contract
Documents.

In the event of Principal's failure to faithfully perform the Contract, Surety will assume full
responsibility for completion of the Contract and become entitled to payment of the balance of
the Contract amount.

The liabilities, rights, limitations, and remedies concerning this Bond shall be
determined in accordance with the provisions of Chapter 2253 of the Texas
Government Code, pursuant to which this bond is executed and given.

IN WITNESS TO THIS DECLARATION, the said Principal and Surety have signed and sealed
this instrument,

this _____ day of _____, 2_____.

PRINCIPAL

SURETY*

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Address of Attorney-In-Fact

Telephone No. of Attorney-In Fact

PAYMENT BOND

Bond Identification No. _____

STATE OF TEXAS
COUNTY OF WEBB

LET IT BE KNOWN BY THIS INSTRUMENT:

That we, _____, as Principal, and
_____, a corporation duly
authorized to do business in this State, as Surety, are this date held and firmly bound unto the Laredo
College in the amount of _____

_____ Dollars (\$ _____) for payment of
which indemnity the said Principal and Surety, by this declaration, do firmly bind themselves, their
heirs, executors, administrators, successors and assigns, jointly and individually.

This bond is made to secure the performance of Principal with respect to a contract dated
_____ made by and between Principal and the Laredo College for

This Bond is entered into for the protection of claimants supplying labor and material in the
prosecution of the Work provided for in said Contract Documents, and all such claimants shall have a
direct right of action under the Bond as provided in Chapter 2253, Texas Government Code.

The liabilities, rights, limitations, and remedies concerning this Bond shall be determined in
accordance with the provisions of Chapter 2253 of the Texas Government Code, pursuant to which
this bond is executed and given.

IN WITNESS TO THIS DECLARATION, the said Principal and Surety have signed and sealed this
instrument,

this _____ day of _____, 2_____.

PRINCIPAL

SURETY*

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Address of Attorney-In-Fact

Telephone No. of Attorney-In Fact

**ATTACH CERTIFICATE OF LIABILITY INSURANCE
(HERE)**

Document CIQ - Page 1 of 2
CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code. A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.		OFFICE USE ONLY
1 Name of vendor who has a business relationship with local governmental entity.		Date Received
2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)		
3 Name of local government officer about whom the information is being disclosed. Name of Officer		
4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor? ☐ Yes ☐ No B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity? ☐ Yes ☐ No		
5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.		
6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).		
7 Signature of vendor doing business with the governmental entity Date		

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES**FORM 1295****OFFICE USE ONLY**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

ADD ADDITIONAL PAGES AS NECESSARY

SECTION 00600

GENERAL CONDITIONS

Article I - General Contract Definitions

Unless the context clearly requires another meaning, the following terms shall have the meaning assigned herein:

- 1.1 *Change Order* means a written modification of the Contract between the Owner and Contractor, signed by the Owner and the Contractor.
- 1.2 *Close-out documents* means the standard product brochures, product/equipment maintenance and operations instructions, manuals, etc., and as may be further defined or identified and required by the Contract Documents.
- 1.3 *Contract* means the Contract Documents between the Owner and the Contractor.
- 1.4 *Contract Date* is the date of the Owner-Contractor Agreement is effective between the Owner and Contractor.
- 1.5 *Contract Documents* means the Owner-Contractor Agreement, the Conditions of the Contract (General and Special Conditions), the Drawings, the Specifications, the Bidding Documents, Advertisement, Invitation and Instruction to Bidders, Contractor's Proposal, Contract Award and all Addenda issued prior to and any Change Orders issued after execution of the Contract.
- 1.6 *Contractor* means the individual, corporation, company, partnership, firm or other organization that has contracted to perform the Work under the Contract with the Owner.
- 1.7 *Contract Sum* mean the total compensation payable to the Contractor for completion of the Work in accordance with the Contract Documents as originally contracted for and as subsequently adjusted by Change Order.
- 1.8 *Contract Time* means the period between Date of Commencement and the date scheduled for substantial completion in the Contract Documents, as may be amended by Change Order.
- 1.9 *Date of Commencement* means the date designated in the Notice to Proceed that Contractor shall commence the Work.
- 1.10 *Day* means a calendar day, unless otherwise specifically stipulated.
- 1.11 *Drawings* means the work product of the Architect/Engineer which depicts the location and quantity of elements of the Work.

- 1.12 *Final Completion* means the date when the Contract is fully performed according to the Contract Documents and is acceptable to Owner.
- 1.13 *Owner* means the Laredo College acting through its designated representative.
- 1.14 *Owner's Designated Representative (ODR)* means the individual appointed or assigned by the Owner to be its on-site representative during the Project, to exercise certain power on behalf of the Owner and to undertake certain contract administration activities as specifically outlined in the Contract.
- 1.15 *Project* means the Work as described by the Contract Documents.
- 1.16 *Site* means the geographical area at the location where the Work is to be performed.
- 1.17 *Special Conditions* means the documents containing terms and conditions, which relate to specific project and are peculiar to it. Special Conditions when used, are a part of the Contract Documents and supersede the Uniform General Conditions to the extent of conflict.
- 1.18 *Specifications* means the Architect'/Engineer's work product which establishes the quality of the products and processes to be used to produce the Work.
- 1.19 *Subcontractor* means a person or organization who, as an independent contractor, contracts directly or indirectly with Contractor to perform part or all of the Contract between the Owner and the Contractor. The term does not include the Architect/Engineer.
- 1.20 *Substantial Completion* means the date when the Work or a designated portion thereof, is so sufficiently complete, in accordance with the Contract Documents, as to be fully operational in all its components and fit for the use for which it is intended.
- 1.21 *Unit Price Work* means Work to be paid for on the basis of unit prices.
- 1.22 *Unilateral Change Order (ULCO)* means a Change Order issued by the Owner without the agreement of the Contractor.
- 1.23 *Work* means all labor, plant, materials, facilities, and all other things, including the construction and services necessary or incidental to fulfill Contractor's obligations for the Project in conformance with the Contract Documents.

Article II - General Laws Governing Construction

- 2.1 Compliance with Laws. In the execution of the Contract Documents and the Work, the Contractor shall comply with all applicable local State and Federal laws, including but not limited to, laws governing labor, equal employment opportunity, safety, environmental protection and prevailing wage rates. The Contractor shall make himself familiar with and at all times shall observe and comply with all Federal, State and Local laws, ordinances and regulations which in any manner affect the conduct of the Work. The Contractor shall indemnify and save harmless the Owner and its official representatives against any claim arising from violation of any such law, ordinance or regulation by himself, his subcontractors and his employees. Except where expressly required otherwise by applicable laws and regulations, neither Owner nor the Architect/Engineer shall be responsible for monitoring Contractor's compliance with any laws or regulations.
- 2.1.1 The Contractor shall cooperate with Laredo College permitting officials and authorities at all times where their jurisdiction applies. The Contractor shall make application to obtain all local permits that are required for the performance of the Work. Contractor has a continuing obligation throughout the term of the Contract to conduct his operations under duly issued permits and, in the event, Contractor loses or has revoked a necessary permit, Contractor must take immediate steps to apply for and receive another permit. Owner shall waive or be responsible for the payment of all fees necessary for the issuance of municipal permits.
- 2.2 State Sales and Use Taxes. The Owner qualifies for exemption from State and Local Sales and Use Taxes pursuant to the provisions of Chapter 151, Texas Tax Code. The Contractor may claim exemption from payment of applicable State taxes by complying with such procedures as may be prescribed by the State Comptroller of Public Accounts.
- 2.3 Venue for Suits. The venue for any suit brought as to matters arising out of or related to this Contract shall be in a court of competent jurisdiction in Webb County, Texas.
- 2.4 Licensing of Trades. The Contractor shall comply with all applicable provisions of state law related to required licensing of skilled tradesmen, contractors, materialmen, suppliers and or laborers, as necessary to accomplish the Work.
- 2.5 Environmental Regulations. At all times, Contractor shall conduct its activities in compliance with applicable laws and regulations relating to the environment, and its protection.

Article III- Compliance with and Enforcement of Prevailing Wage Laws

- 3.1 Duty to Pay Prevailing Wage Rates. The Contractor shall pay not less than the wage scale of the various classes of labor as shown on the "Prevailing Wage Schedule" provided by the Owner. The specified wage rates are minimum rates only. The Owner will not consider any claims for additional compensation made by any Contractor because the Contractor pays wages in excess of the applicable minimum rate contained in the Contract. The "Prevailing Wage Schedule" is not a representation that quantities of qualified labor adequate to perform the Work may be found locally at the specified wage rates.
- 3.2 Prevailing Wage Schedule. The "Prevailing Wage Schedule" shall be determined by the Owner in compliance with Chapter 2258, Texas Government Code. Should the Contractor at any time become aware that a particular skill or trade not reflected on the Owner's Prevailing Wage Schedule will be or is being employed in the Work, whether by the Contractor or by a subcontractor, the Contractor shall promptly inform the ODR and the Owner shall specify a wage rate for that skill or trade, which shall bind the Contractor.
- 3.3 Penalty for Violation. The Contractor and any Subcontractor shall pay to the Owner a penalty of sixty dollars (\$60.00) for each worker employed for each calendar day, or portion thereof, that the worker is paid less than the wage rates stipulated in the Prevailing Wage Schedule or any supplement thereto pursuant to §3.2. The Contractor and each Subcontractor shall keep, or cause to be kept, an accurate record showing the names and occupations of all workers employed in connection with the Work, and showing the actual per diem wages paid to each worker, which records shall be open at all reasonable hours for the inspection by the Owner.

Article IV - Drawings and Specifications

- 4.1 Ownership of Drawings and Specifications. All Drawings, Specifications and copies thereof furnished by the Architect/Engineer are, and shall remain, his property. They are not to be used on any other project and, with the exception of one contract set for each party to the Contract, are to be returned to the Architect/Engineer, upon request, following completion of the Work.
- 4.2 Copies Furnished. The Contractor will be furnished two sets of the Contract Documents free of charge. Additional complete sets will be furnished at reproduction cost to the one requesting such additional sets.
- 4.3 Interrelation of Documents. The Drawings depict the location and quantity of elements of the work. The specifications indicate quality. All documents are intended to be complimentary to produce the Work.
- 4.4 Resolution of Conflicts in Documents.

- 4.4.1 In the event of conflict between Drawings and Specifications, the Specifications shall prevail.
 - 4.4.2. In the event of conflict among the drawings, the large-scale drawings prevail over the small-scale drawings.
- 4.5 Contractor's Duty to Review Contract Documents. In order to facilitate its responsibilities for completion of the Work in accordance with and as reasonably inferable from the Contract Documents, prior to commencing the Work, the Contractor shall examine and compare the Contract Documents, information furnished by the Owner, relevant field measurements made by the Contractor; and any visible conditions at the Site affecting the Work.
- 4. 6 Discrepancies and Omissions in Drawings and Specifications.
 - 4.6.1 If in the course of the performance of the obligations in § 4.5, the Contractor discovers any errors, omissions or inconsistencies in the Contract Documents, the Contractor shall promptly report them to the Owner. It is recognized, however, that the Contractor is not acting in the capacity of a licensed design professional, and that the Contractor's examination is to facilitate construction and does not create an affirmative responsibility to detect errors, omissions or inconsistencies or to ascertain compliance with applicable laws, building codes or regulations.
 - 4.6.2 The Contractor has no liability for errors, omissions, or inconsistencies described in §§ 4.5 and 4.6.1 unless the Contractor knowingly failed to report a recognized problem to the Owner. If, however, the Contractor fails to perform the examination and reporting obligations of these provisions, the Contractor shall be responsible for any avoidable costs or direct damages.
 - 4.6.3 The Owner shall develop a solution and provide it to Contractor. If the solution prompts changes to the Contract Sum or Contract Time the contract shall be equitably adjusted.
- 4.7 Other Information Provided to Contractor.
 - 4.7.1 The Owner may provide Contractor with information, reports, pictures or other items which are not contained within the Contract Documents, but which Contractor should review and use pursuant to § 4.5.

Article V - Construction Bonds

- 5.1 Performance and Payment Bonds. The Contractor is required to tender to Owner, prior to commencing the Work, performance and payment bonds, as required by Chapter 2253, Texas Government Code.
- 5.1.1 A Performance Bond is required if the Contract Price is in excess of \$100,000. The performance bond is solely for the protection of the Laredo College, in the full amount of the Contract and conditioned on the faithful performance of the Work in accordance with the Contract Documents.
- 5.1.2 A Payment Bond is required if the Contract Price is in excess of \$25,000. A payment bond is payable to the Laredo College, in the full amount of the Contract and solely for the protection and use of payment bond beneficiaries who have a direct contractual relationship with the Contractor or a supplier of required materials or labor.
- 5.1.3 Corporate sureties authorized to issue bonds shall be qualified and comply with relevant provisions of the Texas Insurance Code.
- 5.2 The process of requiring and accepting bonds and making claims there under shall be conducted in compliance with Chapter 2253, Texas Government Code. If for any reason a statutory payment or performance bond is not honored by the surety, the Contractor shall fully indemnify and hold the Owner harmless of and from any costs, losses, obligations or liabilities it incurs as a result.
- 5.3 Owner shall furnish certified copies of a payment bond and the related Contract to any qualified person seeking copies who complies with §2253.026, Texas Government Code.
- 5.4 Claims on Payment Bonds. Claims on payment bonds must be sent directly to the Contractor and his surety in accordance with § 2253.041, Texas Government Code. All Payment Bond claimants are cautioned that no lien exists on the funds unpaid to the Contractor on such Contract, and that reliance on notices sent to the Owner may result in loss of their rights against the Contractor and/or his surety. The Owner is not responsible in any manner to a claimant for collection of unpaid bills, and accepts no such responsibility because of any representation by any agent or employee.
- 5.5 Payment Claims when Payment Bond not Required. When the value of the Contract between the Owner and the Contractor is less than \$25,000.00, claimants and their rights are governed by Texas Property Code, §§ 53.231 – 53.239. These provisions set out the requirements for filing a valid lien on funds unpaid to the Contractor as of the time of filing the claim, actions necessary to release the lien and satisfaction of such claims.

Article VI - Insurance Requirements

- 6.1 Insurance requirements are set out in the Special Conditions of the Agreement.

Article VII - General Responsibilities of Owner and Contractor

7.1 Owner's General Responsibilities.

- 7.1.1 The Owner is the entity identified as such in the Contract and is referred to throughout the Contract Documents as if singular in number.
- 7.1.2 Owner's Designated Representative. Prior to the start of construction, Owner shall designate in writing the Owner's Designated Representative (ODR), who shall have express authority to act and bind the Owner to the extent and for the purposes described in the various Articles of the Contract, including responsibilities for general administration of the Contract. Unless otherwise specifically provided for, the ODR is the single point of contact between the Owner and Contractor. Notice to the ODR, unless otherwise noted, constitutes notice to the Owner under the Contract.
- 7.1.3 The foregoing is in addition to the specific duties and authority of Owner and the ODR found in other Articles of the Contract.

7.2 Limitation on Owner's and ODR's Duties. Owner and ODR will not supervise, direct, control or have authority over or be responsible for Contractor's means, methods, technologies, sequences or procedures of construction or the safety precautions and programs incident thereto. Owner and ODR are not responsible for any failure of Contractor to comply with laws and regulations applicable to furnishing or performing the Work. Owner and ODR are not responsible for the failure of Contractor to perform or furnish the work in accordance with the Contract Documents. Owner and ODR are not responsible for the acts or omissions of Contractor, or of any Subcontractor, any supplier, or of any other person or organization performing or furnishing any of the Work.

7.3 Role of Architect/Engineer.

- 7.3.1 In General. Unless otherwise provided for in the Contract Documents, the Architect/Engineer will perform the duties of the Architect/Engineer as described in this Contract during construction and until final payment, including advising the ODR on matters where assistance is needed. The assignment of any authority, duties or responsibilities to the Architect/Engineer under the Contract Documents, or under any agreement between Owner and Architect/Engineer, or any performance thereof by Architect/Engineer is for the exclusive benefit of Owner and not for the benefit of Contractor, any Subcontractors, suppliers or their respective employees or sureties.
- 7.3.2 The Architect/Engineer shall have the authority to recommend to Owner to reject work performed by the Contractor, which, in the opinion of the Architect/Engineer, does not meet the requirements of the Contract Documents. Architect/Engineer shall communicate with the ODR upon discovery of non-compliant Work and shall provide a recommendation upon request for review by the ODR. The ODR shall order in writing such work removed and replaced in accordance with Article XII.

- 7.4 Limitations on Architect/Engineer Authority. Architect/Engineer will not supervise, direct, control or have authority over or be responsible for Contractor's means, methods, techniques, sequences or procedures of construction, or the safety precautions and programs incident thereto. Architect/Engineer is not responsible for any failure of Contractor to comply with laws and regulations applicable to the furnishing or performing the Work. Architect/Engineer is not responsible for Contractor's failure to perform or furnish the Work in accordance with the Contract Documents. Architect/Engineer is not responsible for the acts or omissions of Contractor, or of any Subcontractor, any supplier, or of any other person or organization performing or furnishing any of the Work.
- 7.5 Contractor's General Responsibilities.
- 7.5.1 The Contractor is the person or entity identified as such in the Contract and is referred to throughout the Contract Documents as if singular in number. The Contractor shall supervise and direct the Work using the best skill and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, safety, sequences and procedures, and for coordinating all portions of the Work under the Contract. Contractor shall be responsible to see that the completed Work complies accurately with the Contract Documents.
- 7.5.2 Contractor's Superintendent. The Contractor shall employ a competent resident superintendent who shall be in attendance at the Project Site during the progress of the Work. The superintendent shall be satisfactory to the Owner, and shall not be changed except with the written approval of the Owner unless he leaves the employment of the Contractor. The superintendent shall represent the Contractor at the Site and shall have full authority to act on behalf of the Contractor. All communications given to the superintendent shall be binding on Contractor. All oral communications affecting Contract Time, Contract Sum and contract interpretation will be confirmed in writing to Owner.
- 7.5.3 Labor. Contractor shall provide competent, suitably qualified personnel to survey, lay out, and construct the Work as required by the Contract Documents. Contractor shall at all times maintain good discipline and order at the Site.
- 7.5.4 Services, Materials, and Equipment. Unless otherwise specified in the Supplementary General Conditions, Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start-up, and completion of the Work.
- 7.5.5 No Substitutions Without Approval. The Contractor may make substitutions only with the consent of the Owner, after evaluation and recommendation by the Architect/Engineer and in accordance with a Change Order.

- 7.5.6 Should Work be identified by either the Architect/Engineer and/or the ODR as not being in compliance with the Contract Documents, the ODR shall communicate the finding to Contractor and such Work shall be corrected by the Contractor at its expense. The approval of Work by either the Architect/Engineer or ODR does not relieve the Contractor from compliance with all requirements of the Contract Documents where such requirements are not judged at the time of observation of the Work due to work sequences by the Contractor or the lack of time to judge the performance characteristics of the particular Work item.
- 7.5.7 Subcontractors. Contractor shall not employ any Subcontractor, supplier or other person or organization, whether initially or as a substitute, against whom Owner may have reasonable objection. Owner will communicate such objections in writing. If a rejection causes a change to the Contract Sum, Contractor may file a contractor-initiated claim under Article XVIII. Contractor shall not be required to employ any Subcontractor, supplier or other person or organization to furnish any of the work to whom Contractor has reasonable objection. Contractor will not substitute Subcontractors without the approval of Owner.
- 7.5.7.1 Contractor shall enter into written agreements with all Subcontractors and suppliers which specifically bind the Subcontractors and suppliers to the applicable terms and conditions of the Contract Documents for the benefit of the Owner and the Architect/Engineer. The Owner reserves the right to specify that certain requirements shall be adhered to by all Subcontractors and sub-subcontractors as indicated in other portions of the Contract Documents and these requirements shall be made a part of the agreement between Contractor and Subcontractor or supplier.
- 7.5.7.2 Contractor shall be solely responsible for scheduling and coordinating the Work of Subcontractors, suppliers and other persons and organizations performing or furnishing any of the Work under a direct or indirect contract with Contractor. Contractor shall require all Subcontractors, suppliers and such other persons and organizations performing or furnishing any of the Work to communicate with Owner through Contractor.
- 7.5.8 Continuing the Work. Contractor shall carry on the Work and adhere to the progress schedule during all disputes, disagreements or alternative resolution processes with Owner. No Work shall be delayed or postponed pending resolution of any disputes, disagreements or processes, except as Owner and Contractor may agree in writing.

- 7.5.9 Cleaning. The Contractor shall at all time keep the Site and the Work clean and free from accumulation of waste materials or rubbish caused by the construction activities under the Contract. Upon completion of the Project, and prior to the final inspection, the Contractor shall have the Work in a neat and clean condition.
- 7.5.10 Acts and Omissions of Contractor, his Subcontractors and employees. The Contractor shall be responsible for acts and omissions of his employees and his subcontractors, their agents and employees.
- 7.5.11 Indemnification of Owner. Contractor covenants and agrees to FULLY INDEMNIFY and HOLD HARMLESS, the Owner and the elected officials, employees, officers, directors, volunteers, and representatives of the Owner, individually or collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon the Owner directly or indirectly arising out of, resulting from or related to Contractor's activities under this Contract, including any acts or omissions of Contractor, any agent, officer, director, representative, employee, consultant or Subcontractor of Contractor, and their respective officers, agents, employees, directors and representatives while in the exercise of performance of the rights or duties under this Contract. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of Owner, officers or employees, separate contractors or assigned contractors, in instances where such negligence causes personal injury, death, or property damage. IN THE EVENT CONTRACTOR AND OWNER ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE STATE UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.
- 7.5.11.1 The provisions of this Indemnification are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.
- 7.5.11.2 Contractor shall promptly advise the Owner in writing of any claim or demand against the Owner or Contractor known to Contractor related to or arising out of Contractor's activities under this Contract.
- 7.5.11.3 The duties listed above are in addition to the duties, responsibilities and activities to be undertaken by Contractor as specified throughout the Articles of the Contract.

Article VIII – Reserved

Article IX - The Contractor's Responsibility for Jobsite Safety

- 9.1 Unless otherwise specified, Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. It shall be the duty and responsibility of the Contractor and all of its Subcontractors to be familiar and comply with all requirements of Public Law 91-596, 29 U.S.C. §§ 651 et. seq., the Occupational Safety and Health Act of 1970, (OSHA) and all amendments thereto, and to enforce and comply with all of the provisions of the Act. Contractor shall comply with all applicable laws and regulations of any public body having jurisdiction for safety of persons or property to protect them from damage, injury or loss and shall erect and maintain all necessary safeguards for such safety and protection.

Article X - Materials and Workmanship; Licensing and Testing

- 10.1 Materials and Workmanship. The Contractor warrants and guarantees that all Work shall be executed in a good and workmanlike matter in accordance with the Contract Documents, complete in all parts and in accordance with approved practices and customs. Unless otherwise specified, all materials and equipment incorporated into the Work under the Contract shall be new.
- 10.2 Contractor's Warranty of Workmanship.
- 10.2.1 Limits on Warranty. Contractor's Warranty and guarantee hereunder excludes defects or damage caused by:
- a. Abuse, modification or improper maintenance or operation by persons other than Contractor, Subcontractors, suppliers or any other individual or entity for whom Contractor is responsible, or
 - b. Normal wear and tear under normal usage.
- 10.2 Events Not Affecting Warranty. Contractor's obligation to perform and complete the Work in a good and workmanlike manner in accordance with the Contract Documents shall be absolute. None of the following will constitute an acceptance of Work that is not in accordance with the Contract Documents or a release of Contractor's obligation to perform the Work in accordance with the Contract Documents:
- a. Observations by Owner and/or Architect/Engineer;
 - b. Owner's payment of any progress or final payment;
 - c. The issuance of a certificate of Substantial Completion or any payment by Owner to Contractor under the Contract Documents;
 - d. Use or occupancy of the Work or any part thereof by Owner;
 - e. Any acceptance by Owner or any failure to do so; or
 - f. Any inspection, test or approval by others.

- 10.3 Owner shall have the right to require testing of mechanical systems installed hereunder.

Article XI – Substitutions

- 11.1 Intent of Contract Documents. It is not the intent of the Specifications or Contract Documents to limit materials, equipment or fixtures to the product of any particular manufacturer. Where definite materials, equipment and/or fixtures have been specified by name, manufacturer or catalog number, it has been done to set a definite standard and a reference for comparison as to quality, application, physical conformity, and other characteristics. It is the Owner's or Architect/Engineer's intention to not discriminate against or prevent any dealer, jobber or manufacturer from furnishing materials, equipment, and/or fixtures which meet or exceed the characteristics of the specified items. Substitution of materials shall not be made without prior written approval from the Owner.
- 11.2 Unauthorized Substitutions at Contractor's Risk. All proposed substitution of materials, equipment or fixtures shall be presented through the submittal process. The Contractor shall be financially responsible for any additional costs or delays resulting from using materials, equipment or fixtures other than those specified, and shall reimburse the Owner for any increased design or contract administration costs resulting from such unauthorized substitutions.

Article XII - Inspection of the Project During Construction

- 12.1 Contractor Quality Control. Contractor is responsible for controlling the quality of the work as set forth in the Contract Documents.
- 12.2 Owner Quality Assurance.
- 12.2.1 The Owner will make periodic visits to the site to familiarize itself with the progress and quality of the Work, conduct inspections and tests and to determine if the Work is proceeding in accordance with the Contract Documents. The Contractor shall provide sufficient, safe and proper facilities at all reasonable times for observation and/or inspection of the Work by the authorized representatives of the Owner.
- 12.2.2 The Contractor shall not cover up any work with finishing materials or other building components prior to an inspection of the work by the Owner. Should corrections of the work be required for approval, cover up shall be delayed until another inspection can be made and approval is indicated.

12.2.3 The Contractor shall be responsible for providing notification of at least five (5) working days or as mutually agreed, to the Owner of the anticipated need for a cover up inspection. Should the Owner fail to make the necessary inspection within the five (5) working day period, or as mutually agreed, the Contractor may proceed with cover up work.

12.3. Rejection and Removal of Defective Work.

12.3.1 The ODR has the authority to reject Work which does not meet the requirements of the Contract and to order such work removed and replaced with conforming Work. The approval of a work item by the ODR does not relieve the Contractor from compliance with the Contract Documents where such requirements are not judged at the time of observation of the Work due to work sequences by the contractor or the lack of time to judge the performance characteristics of the particular work item.

12.3.2 If any materials or Work furnished under this Contract are rejected by the Owner, the Contractor shall, after notice from the Owner, proceed to remove materials, whether worked or unworked, and to take down all portions of the Work condemned. Contractor shall make good all Work damaged or destroyed by the removal and replacement process.

12.3.3 Upon notice of rejection, the Contractor may request to prove to Owner, at Contractor's sole cost, that the Work should be accepted because it meets performance, and other relevant standards. Owner shall respond to Contractor's showing of proof in writing.

Article XIII – Contract Payments

13.1 Progress Payments. Periodic progress payments will be made to the Contractor for Work performed, and materials in place. Payment shall not become due until receipt by the ODR of a correct and complete Pay Application.

13.2 Owner's Duty to Pay. The Owner shall have no duty to pay the Contractor except on receipt by the ODR of (1) a complete Pay Application.

13.3 Retainage. The Owner shall withhold from each progress payment, as retainage, the amount authorized by law, as set out in the Section 00100 Special Provisions. Retainage so withheld shall be managed in conformance with Subchapter B, Chapter 2252, Texas Government Code.

13.4 Reduction to Cover Loss. The Owner may reduce any Invoice prior to payment to the extent necessary to protect the Owner from loss on account of actions of the Contractor, including, but not limited to:

- a. Defective work not remedied;
- b. Damage to work of a separate contractor;
- c. Failure to maintain scheduled progress;
- d. Failure to comply with the requirements of Texas Government Code Chapter 2258 (Prevailing Wage Law); or

- e. For Contracts with a value of less than \$25,000 for which no payment bond is posted, receipt of written notice by the Owner of unpaid bills, filed in conformance with § 53.232, Texas Property Code. Any funds so withheld shall be released to the Contractor if he furnishes a bond for release of lien as provided in § 53.236, Texas Property Code.
- 13.5 Title to all material and Work covered by progress payments transfers to the Owner upon payment. Transfer of title to Owner does not relieve the Contractor of the sole responsibility for the care and protection of materials and work upon which payments have been made, or the restoration of any damaged work, or waive the right of the Owner to require the fulfillment of all the terms of the Contract.
- 13.6 Progress payments to the Contractor shall not release the Contractor or his surety from any obligations under this Contract. Progress payments shall be made at intervals of not less than thirty (30) days.

Article XIV - Closing Inspections

- 14.1 Substantial Completion Inspection. When the Contractor considers the entire Work Substantially Complete, the Contractor shall so notify the ODR in writing that the Work will be ready for Substantial Completion Inspection on a date certain. The Contractor shall include with this notice a list of items to be completed or corrected prior to final inspection. On the date indicated by Contractor, or as soon thereafter as is practicable, the ODR and the Contractor shall inspect the work and if the ODR agrees that the Work is Substantially Complete a Certificate of Substantial Completion shall be issued to the Contractor, fixing the date of Substantial Completion. The ODR shall submit with this certificate a list of items to be completed prior to final inspection (the Pre-Final Punchlist). This list may include additional items not included on the Contractor's list, which are deemed necessary by the Owner to correct or complete prior to Final Inspection.
- 14.2 Final Inspection. The Contractor shall fully complete the list of items listed on the Prefinal Punchlist prior to Final Inspection. Unless otherwise specified in Special Conditions, or otherwise agreed in writing by the parties, the Contractor shall complete this work within 15 days of the certified date of Substantial Completion. When the Contractor has completed the Prefinal Punchlist, he shall give written notice to the ODR that the Work will be ready for Final Inspection on a date certain. On this date, or as soon thereafter as is practicable, the ODR and Contractor shall inspect the Work and the ODR shall issue a certificate fixing the date of Final Completion or direct such final items as shall be necessary to the issuance of a certificate of Final Completion. Final Completion shall be a condition precedent to the Contractor's right to receive Final Payment.

Article XV - Reserved

Article. XVI - Contract Final Acceptance and Payment

- 16.1 Request for Final Payment. At any time following the date of Final Completion the Contractor may submit a certified Application for Final Payment.

- 16.2 Final Payment Documentation. The Contractor shall submit, prior to or with the Application for Final Payment, all close out documents, including maintenance and operating instructions, guarantees and warranties, certificates, record documents and all other items required by the Contract Documents. The Contractor shall also submit an affidavit that all payrolls, bills for materials and equipment, subcontracted work and other indebtedness connected with the Work, except as specifically noted, have been paid or will be paid or otherwise satisfied within the period of time required by Chapter 2251, Texas Government Code. If required by the Owner, the Contractor shall furnish documentation establishing payment or satisfaction of all such obligations, such as receipts, releases and waivers of claims arising out of the Contract, to the extent and in such form as may be designated by the Owner. The Owner is entitled to rely upon this affidavit; the Contractor may not submit a claim on behalf of a subcontractor or vendor if that claim has not been noted as an exception in the affidavit.
- 16.3 Offsets and Deductions: The Owner may deduct from the Final Payment all sums due from the Contractor for any reason, all deductions authorized by Article 13, and as Liquidated Damages. If the Certificate of Final Completion notes any Work remaining incomplete or defects not remedied, the Owner may deduct the reasonable cost of remedying such deficiencies from the Final Payment. If such deductions are made, the Owner shall identify each deduction made and the reason therefore, and furnish the Contractor with an explanation of the deduction and the amount deducted on or by the 21st day after Owner's receipt of an approved, or deemed approved Application for Final Payment.
- 16.4 Final Payment Due. Final Payment shall become due and payable by Owner, subject to all allowable offsets and deductions, on the 31st day next following the receipt of the approved or deemed approved Application for Final Payment. If the Contractor disputes any amount deducted by the Owner, the Contractor shall give notice of the dispute on or before the thirtieth day next following receipt of Final Payment; failure to do so will bar any subsequent claim for payment of amounts deducted.

Article XVII - Contract Warranty and Guarantee

- 17.1 Contractor's General Warranty and Guarantee. Contractor warrants to the Owner that all Work shall be executed in accordance with the Contract Documents, complete in all parts and in accordance with approved practices and customs, and of the best finish and workmanship. Unless otherwise specified, all materials and equipment incorporated in the Work under the Contract shall be new. The Owner may, at its option, agree in writing to waive any failure of the Work to conform to the Contract Documents, and to accept a reduction in the Contract Price for the cost of repair or diminution in value of the Work by reason of such defect. Absent such a written agreement, however, the Contractor's obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute and is not waived by any inspection or observation by the Owner, Architect/Engineer or others, by making any progress payment or final payment.

- 17.2 Warranty Period. Except as otherwise specified, the Contractor shall repair all defects in materials, equipment or workmanship appearing within one year from the date of Substantial Completion of the Work as a whole. Upon receipt of written notice from the Owner of the discovery of any defects, the Contractor shall promptly and at its own cost remedy the defects and replace any property damaged therefrom. In case of emergency where delay would cause serious risk of loss or damage to the Owner, or if the Contractor, after notice, fails to proceed promptly and remedy within 30 days or within another period of time which has been agreed to in writing, in compliance with the terms of the warranty and guarantee, the Owner may have the defects corrected and the Contractor and his surety shall be liable for all expenses incurred.

Article XVIII - Change Orders

- 18.1 Effect of Change Order. A Change Order authorizes a change in the Scope of the Work or an adjustment in the Contract Sum or the Contract Time. Work performed under a Change Order is subject to all provisions of the Contract Documents.
- 18.2 Modifications for which a Change Order is Required. All changes in the scope of the Work, the Contract Sum and the Contract Time shall be documented by a Change Order. Change Orders are the exclusive method for modifying the Contract Sum or Contract Time.
- 18.3 Agreed and Unilateral Change Orders. A Change Order may be either an Agreed Change Order or a Unilateral Change Order. An Agreed Change Order is a Change Order jointly executed by the Owner and the Contractor, in which each agrees to all of the terms of the amendment. A Unilateral Change Order is a Change Order issued by the Owner without the agreement of the Contractor. Contractor shall comply with a Unilateral Change Order but shall be entitled to an equitable adjustment of the Contract Time and Contract Price.

Article XIX – Contract Time

- 19.1 Contract Time. The Contract Time will be measured from the date designated in the Notice to Proceed to the date specified for completion by the Contract Documents, including any modification by Change Order. Failure to achieve Substantial Completion within the Contract Time will subject the Contractor to Liquidated Damages. Unless otherwise specified in the Special Conditions or elsewhere in the Contract Documents, the date of Contract Completion shall be the date on which the Work is certified as Substantially Complete.
- 19.2 Contractor Delayed. When Contractor, without fault and for reasons beyond the control of Contractor, is delayed from completing the Work within the Contract Time, the Contractor shall be entitled to an extension of time commensurate with the period of delay.

19.3 Failure to Complete Work Within the Contract Time. Time is of the essence of this Contract. The Contractor's failure to complete the Work within the Contract Time will cause damage to the Owner. These damages shall be liquidated by agreement of the Contractor and the Owner, as set forth in the Special Conditions.

19.3.1 Collection of Liquidated Damages. The Owner may collect Liquidated Damages due from the Contractor directly or indirectly by reducing the contract sum in the amount of Liquidated Damages stated in the Special Conditions and the Contract.

Article XX - Termination for Cause by Owner

20.1 Termination by Owner for Cause. The Owner may, without prejudice to any right or remedy terminate the employment of the Contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor, under the following circumstances:

- a. Persistent or repeated failure or refusal, except during complete or partial suspensions of work authorized under the Contract Documents, to supply enough properly skilled workmen or proper materials;
- b. Persistent disregard of laws, ordinances, rules, regulations or orders of any public authority having jurisdiction;
- c. Persistent failure to prosecute the work in accordance with the Contract Documents, and to insure its completion within the time, or any extension thereof, specified in this contract;
- d. Failure to remedy defective work;
- e. Failure to pay subcontractors, laborers, materialmen and suppliers pursuant to Texas Government Code Chapter 2251;
- f. Persistent endangerment, by the Contractor or its Subcontractors or other vendors, of the safety of labor or of the Work itself;
- g. Failure to supply or maintain statutory bonds, pursuant to Article V, or the supply or maintain Required insurance, pursuant to Article VI; or
- h. Any other material breach of the Contract.

The Owner reserves the right to terminate at any time for any of the above listed causes. Failure to exercise the right to terminate in any instance or for any proper reason shall not be construed as waiver of the right to do so in any other instance or for any other proper reason.

- 20.1.1. The ODR shall give the Contractor and its Surety thirty days' prior written notice of its intent to terminate for any of the above reasons. If the Contractor or the Surety demonstrates, to the satisfaction of the Owner, that the condition or conditions upon which the notice of termination is based have been removed, corrected, or will not recur, then the Owner shall rescind the notice and the Contract shall continue unmodified, and the Contractor shall not be entitled an extension of time.
- 20.1.2. Should the Contractor or the surety fail to so demonstrate within thirty days following receipt of such notice, or fail to satisfy the Owner that the condition or conditions upon which the notice of termination is based have been removed, corrected, or will not recur, the Owner may arrange for completion of the Work and deduct the cost thereof from the unpaid Contract sum remaining. If the unpaid balance of the Contract Sum exceeds the costs of finishing the Work, including compensation for the Architect/Engineer's additional services made necessary thereby, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor or his surety shall pay the difference to the Owner. This obligation for payment shall survive the termination of the Contract. The Owner reserves the right, where the Contract is terminated for cause, to take assignment of any and all contracts between the Contractor and its Subcontractors, vendors and suppliers, and the ODR shall promptly notify the Contractor of the contracts the Owner elects to assume. Upon receipt of such notice, the Contractor shall promptly take all steps necessary to effect such assignment.

Article XXI – Miscellaneous

- 21.1 Computation of Time. In computing any time period set forth in this Contract, the first day of the period shall not be included, but the last day shall be.
- 21.2 Survival of Obligations. All representations, indemnifications, warranties and guarantees made in accordance with the Contract Documents will survive final payment, completion and acceptance of the Work, as well as termination for any reason. All duties imposed upon the Contractor by reason of termination, including without limitation the duty to assign subcontracts and contracts with vendors and suppliers, shall likewise survive the termination of the Contract.
- 21.3 No Waiver of Performance. The failure of either party in any instance to insist on the performance of any of the terms, covenants or conditions of the Contract Documents, or to exercise any of the rights granted thereunder, shall not be construed as waiver of any such term, covenant, condition or right with respect to further performance.
- 21.4 Governing Law and Venue. This Contract shall be governed by the law of the State of Texas. Exclusive venue of any cause of action arising out of or related to the Contract or the performance of the Work shall lie in the District Court of Webb County, Texas.

- 21.5 Captions and catchlines. The captions and catchlines used throughout the Uniform General Conditions are for ease of reference only and have no effect on the meaning of the terms and conditions set forth herein.
- 21.6 Independent Contractor Status. The Contract Documents create an independent contractor relationship between the Owner and Contractor and neither party's employees or contractors shall be considered employees, contractors, partners or agents of the other party.
- 21.7 No third party beneficiaries. The parties do not intend, nor shall any clause be interpreted to create in any third party, any obligations to, or right of benefit by, such third party under these Contract Documents from either the Owner or Contractor.
- 21.8 Entire Agreement. These Contract Documents supercede in full all prior discussions and agreements (oral and written) between the parties relating to the subject matter hereof and constitutes the entire agreement.
- 21.9 Assignment. This Contract may not be assigned by either party without the prior written consent of the other, except either party may, upon notice to the other party but without the other party's consent, assign this Contract to a present or future Affiliate or successor, provided that any such assignment by Contractor shall be contingent on Owner's determination that the assignee is qualified to perform the work, is in good standing with the Laredo College and otherwise eligible to do business within the State of Texas.
- 21.10 Severability. If any provision, sentence, clause or article of this Contract is found to be invalid or unenforceable for any reason, the remaining provisions shall continue in effect as is the invalid or unenforceable provision were not in the Contract. All provisions, sentences, clauses and articles of this Contract are severable for this purpose.
- 21.11 Parties Bound. Execution of this Contract by each party binds the entity represented as well as its employees, agents, successors and assigns to its faithful performance.
- 21.12 No waiver of Sovereign Immunity. Nothing herein shall be construed as a waiver of the State's and Laredo College sovereign immunity.

SECTION 00700

SPECIAL CONDITIONS OF THE AGREEMENT

- 1.0 Permits. Contractor shall make any and all arrangements and pay for any and all permits required for this work. EPA and TCEQ rules and regulations must be followed regardless of whether they are specified individually or not.
- 2.0 Utilities. Owner shall make all arrangements for and pay for any utility services required during construction of this project.
- 3.0 Materials Testing.
- 3.1 The Contractor will provide for materials testing as part of the contract for laboratory certification of materials and workmanship in construction of this project.
 - 3.2 The Laredo College has the right to temporarily halt construction or repairs for the purpose of acquiring test samples.
 - 3.3 Copies of the test results will be forwarded to the Laredo College.
- 4.0 Protection of Existing Facilities. Existing facilities, including utility or paving facilities, disturbed or damaged by or because of performance of this contract shall be promptly restored or repaired at Contractor's expense. Contractor shall be responsible for all areas of the site used by him and all subcontractors in the performance of the Work. He will exert full control over the actions of all employees and other persons with respect to the use and preservation of property and existing facilities, except such controls as may be specifically reserved to Owner or others. Contractor has the right to exclude from the site all persons who have no purpose related to the Work or its inspection, and may require all persons on the site (except Owner's employees) to observe the same regulations, as he requires of his employees.
- 5.0 Timing and Sequence of Work.
- 5.1 Contractor is advised that the timing of the work is of critical concern to the Owner, who desires to utilize the proposed facility as quickly as possible.
 - 5.2 Contractor is therefore informed that time is of the essence in this contract and that the time allowed for completion is the time shown in the Proposal subject to extensions in accordance with the General Conditions.
- 6.0 Final Approval and Guarantee.
- 6.1 The work is to be completed to the satisfaction of the Owner.
 - 6.2 Contractor is to guarantee all work to be free from defect due to faulty workmanship or materials for a period of one year from the date of final acceptance of the work by the Owner. Contractor shall repair defects, which develop in construction, during that time, upon notice by the Owner to do so. No provisions of this contract shall relieve Contractor of this guarantee. Failure of the Contractor to repair or replace a defect upon notice shall entitle Owner to perform necessary work and recover the cost of the same from Contractor and/or his surety.

7.0 Form of Specifications.

- 7.1 Specifications are of the abbreviated, simplified or streamlined type and include incomplete sentences. The omission of words or phrases such as "the Contractor shall", "inconformity therewith", "Shall be", "as noted on the drawings", "according to the plans", "a", "an", shall be supplied by inference in the same manner as they are when a "note" occurs on drawings.
- 7.2 The specifications are interpreted to require that the Contractor shall provide all items, articles, materials, operation or methods listed, mentioned or scheduled whether on the plans or specified therein, or both, including all labor, material, equipment and incidentals necessary and required for their completion.
- 7.3 Whenever the words "approved", "satisfactory", "designated", "submitted", "observed", or similar words or phrases are used it shall be assumed that the word "Contract Administrator" follows the verb as the object of the clause, such as "approved by the Contract Administrator".
- 7.4 All references to standard specifications or manufacturer's installation directions shall mean the latest edition thereof.
- 7.5 Reference to technical society, organization or body is made in specifications in accordance with the following abbreviations:

AASHO	American Association of State Highway Officials
ASTM	American Society for Testing Materials
AWWA	American Water Works Association
EPA	Environmental Protection Agency
TCEQ	Texas Commission on Environmental Quality

- 7.6 Some specification items cover construction requirements and materials in comprehensive manner, and only pertinent portions of these items apply.
- 7.7 For construction specifications or details not detailed in plans and/or specifications use relevant Federal, Local or Texas Commission on Environmental Quality standards.

8.0 Other Contractors. The Contractor is advised that other work may be underway in the area simultaneously. Each Contractor will be required to coordinate his activities with others and the Laredo College at no increased time or cost to the Owner.

9.0 General Prosecution of Work. The Contractor is expected to prosecute the work diligently and continuously, weather permitting, and is also expected to maintain site in a safe and orderly condition. These steps will be expected to be performed at no extra cost to the Owner.

10.0 Storage of Equipment and Materials.

- 10.1 Contractor furnished equipment and materials shall be stored in such manner as to protect them from the elements, and prevent damage to, corrosion of, deterioration of, or loss of materials or components.
- 10.2 Materials and equipment shall be stored on high ground on a suitable working surface free of mud and water.
- 10.3 Equipment and materials storage shall be limited to areas designated by the Contract Administrator to protect existing vegetation.
- 10.4 Contractor shall immediately move stored material or equipment if determined necessary for any reason by the owner.

11.0 Access to Construction Site.

- 11.1 Contractor should investigate the site and define any potential construction problems and/or delivery route restrictions for the components to be supplied, prior to submitting a bid. No blocking or redirection of traffic shall be done as part of this project.
- 11.2 Access to the project can be obtained from public roads and Laredo College property. Access across private property is strictly forbidden unless written permission has been obtained from the landowner.

12.0 Land for Construction Purposes. Contractor will be permitted to use available land belonging to Owner, on or near the site of the Work, for construction purposes. The location and extent of the areas so used shall be as designated by the Owner.

13.0 Salvage of Materials and Equipment.

- 13.1 At the option of the Owner, all existing materials and equipment removed, and not reused, as a part of the Work shall remain the property of the Owner, unless otherwise noted. (Items not to be salvaged shall be removed and legally disposed of by the Contractor, as part of this contract.)
- 13.2 Contractor shall carefully remove and protect salvaged items, which are to be reused or remain the property of the Owner. Salvaged items not to be reused in the Work, but to remain Owner's property, shall be delivered by Contractor to a site designated by the Owner.

14.0 General Provisions Applicable to Other Required Insurance. At all times during the term of the contract the Contractor shall keep in effect (1) a Commercial General Liability Policy and (2) an Automobile Liability Policy.

- 14.1 Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
- 14.2 "Claims Made" policies will not be accepted.
- 14.3 The Laredo College, its officials, employees and volunteers are to be added as "Additional Insureds" to the General Liability Policy. The coverage shall contain no special limitations applicable to such additional insureds.
- 14.4 Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty days prior written notice by certified mail, return receipt requested has been given to the Laredo College.
- 14.5 Contractor waives all rights, including that of subrogation, against Owner, Architect/Engineer, their officers, employees, agents or assigns with respect to personal injury or property damage arising out of the Project or the Work to the extent that such loss or damage is insured, or required to be insured by the Contractor under the Contract Documents.

15.0. Independent Contractor Relationship. The Contractor is and shall perform these services as an independent contractor, and as such, shall have and maintain complete control over all of its employees, agents, and operations. Neither the Contractor nor anyone employed by it shall be, represent, act, purport to act or be deemed to be the agent, representative, employee or servant of the Laredo College.

No person listed as a registered sex offender in the central database maintained by the Texas Department of Public Safety may be allowed by Contractor to perform work related to this contract in, or within 500 feet of any facility of the Laredo College, or within 500 feet of any public or private school or childcare facility. Contractor and its subcontractors shall use due diligence to investigate the criminal history of all employees assigned to perform work under or related to this contract to ensure compliance with this requirement. Internet access to the DPS database is available to the general public at <https://records.txdps.state.tx.us>.

The Proposer selected by this RFP will be working as an independent contractor and will be required to take out and keep in force all permits, licenses, certifications, other approvals, and or insurance that may be required by Laredo College, any local or regional governmental agency, the State of Texas, or the federal government. Failure to comply with any of these items would be grounds for immediate cancellation of the contract.

- 16.0 Notice Before Commencing Work. The Contractor shall give the Contract Administrator at least 48 hours-notice in writing before commencing work on any portion of the contract, or renewing work at any place where work has been stopped for any cause. He shall also give the same notice to all authorized inspectors, superintendents, or persons in charge of utilities, or roadways affected by his operations. Any work done contrary to the provisions of this clause must be taken up and rebuilt immediately upon order from the Administrator.
- 17.0 Environmental Protection. The Contractor shall be responsible for compliance with all applicable federal, state, and local laws, rules, requirements, codes and regulations.
- The Contractor and any subcontractors shall recognize the environmental requirements of the project. Disturbed areas shall be strictly limited to boundaries established by the Contract Administrator. Particular attention is drawn to the avoidance of any pollution of any nearby streams, sewers, wells or other water sources.
- All work shall be performed in such a manner as may be required to avoid pollution of the air by dust or other contaminants and also to control noise.
- Contractor shall keep the premises free from accumulations of waste materials and rubbish. Contractor shall provide adequate trash receptacles about the site, and shall promptly empty the containers when filled.
- Contractor when not in use shall neatly stack construction materials. Contractor shall promptly remove splattered concrete, asphalt, oil, paint, corrosive liquids and cleaning solutions from surfaces to prevent marring or other damage.
- Volatile wastes shall be properly stored in covered metal containers and removed daily.
- The Contractor shall legally dispose of all solid waste materials and other materials to be removed from the site by transporting them to disposal areas that are approved by all Federal, State and Local authorities.
- 18.0 In the event there exists a conflict between any portion of these contract documents, the following is a list, in order of priority, to be given to said documents:
1. Proposal Form - Exhibit "A"
 2. Special Notes
 3. Plans
 4. Special Conditions (Project Manual & Contract Documents)
 5. Technical Specifications
 6. Notice to Proposers
 7. Instruction to Proposers (Project Manual & Contract Documents)
 8. Standard Form of Agreement (Project Manual & Contract Documents)
 9. Bid, Performance and Payment Bonds
 10. Certificate of Insurance
 11. Wage Decisions
 12. General Conditions (Project Manual & Contract Documents)

19.0 Declaration. By my signature below I agree to comply with all the provisions of this Contract. I further understand any breach of the Contract entitles the Laredo College a governmental entity to declare the Contract void within ten days after receipt of notice of breach.

SIGNED this _____ day of _____ 202__

Contractor: _____

Laredo College

By: _____

By: _____

Dr. Minita Ramirez, President

Printed Name: _____

Attest: _____

Title: _____

Cesar Vela, VP of Finance and Administration